

October 31, 2005

The regularly scheduled meeting of the Board of County Commissioners was called to order this 31<sup>st</sup> day of October, 2005, in the conference room of the Cleveland County Fairgrounds, 605 E. Robinson, Norman, Oklahoma, by Chairman George Skinner. Roll was called by Dorinda Harvey, County Clerk/Secretary and those present were:

George Skinner, Chairman  
Leroy Krohmer, Vice-Chairman  
Bill Graves, Member  
Dorinda Harvey, Secretary

Others present were: Christine Brannon, Tammy Howard, Jane Cannon, Denise Ellison, Annette Pretty, F. DeWayne Beggs, Dan Cary, Bob Wood, Mark Meyer, Angela Lane, Dane Lewis, Mike McDanel, George Foster, Jackie Philpot, Jim Helm, Randall Turk, Gary Deaton, Denise Heavner, David Tinsley, and Barbara McSwain.

Chairman Skinner began the meeting with the Pledge of Allegiance.

After the reading of the minutes of the regular meeting of October 24, 2005, and there being no additions or corrections, Bill Graves moved that the minutes be approved. Leroy Krohmer seconded the motion.

The vote was: George Skinner, yes; Leroy Krohmer, yes; Bill Graves, yes.  
Motion carried.

Chairman Skinner called for Item "1" under new business, presentation of Safety Awards to Cleveland County Employees. The awards were given to employees with five (5) to twenty-five (25) years of service without an accident.

Dan Cary, Safety Director, presented a plaque to the Commissioner's from ACCO, recognizing Cleveland County as one of the best 2004-2005 loss ratio self-insurance group pool members.

Upon the request of Tammy Howard, Purchasing Agent, Leroy Krohmer moved, seconded by Bill Graves, to accept the bids and award and/or reject at a later date County Bid #HWY-1274 – One-Year (1) Non-Encumbered Contract for Bulk Oils, Lubricants & Antifreeze for the County Commissioners, the bid term will be from the bid award date through three (3) months.

The vote was: George Skinner, yes; Leroy Krohmer, yes; Bill Graves, yes.  
Motion carried.

The bids were accompanied by the properly executed non-collusion affidavits and the vendor list is on the following page.



Chairman Skinner called for discussion, consideration, and/or action on the change proposal in the amount of \$12,679.46 for the relocation of S. Wall of room W206 at the Cleveland County Office Building, Norman.

Bill Graves stated that this office was found to be a little small. It is on the second floor and it is the Purchasing Office. The office to the north side of this is the multipurpose meeting room, conference room, Budget Board Meeting, and it could also be used as a courtroom if necessary. The wall between Purchasing and the multipurpose room can not be moved because it houses sprinkler system, electrical and a lot of other things. The wall on the south side of the Purchasing Office, and Mr. Graves referred to this as a floating wall, because it really doesn't have hardly any support or sprinkler system involve with it. This will move the south wall approximately three feet. Mr. Graves stated that you really wouldn't want to change the positions by giving purchasing the multipurpose room because that is too much space and the present Purchasing Office is too small to house a table with ten or twelve chairs around it plus public chairs against each wall and moved to approve the item.

Leroy Krohmer stated that he spoke to the County Clerk about this and she is going to lose space in her office where the mechanical room is now that wasn't there before and that three feet is going to cramp her as far as where she is going to put her books. Mr. Krohmer ask Dorinda Harvey, County Clerk, is that wasn't right and that she was going to have less space than she did before.

Mrs. Harvey replied yes and that she did think she would have less space.

George Skinner stated that all of the County Officer's looked at this situation. The room that was set for the Budget Board Room would be used twice a month for about five minutes each time and everyone has indicated that they would like to move the Purchasing Department and the Budget Board Room, instead of having to pay twelve and a half thousand dollars plus thirty-three percent and Mr. Krohmer thought that would be about another four thousand dollars.

Chairman Skinner stated that item "2" died for lack of a second.

Leroy Krohmer moved, seconded by George Skinner, to approve the FY05 Drug Asset Forfeiture Annual Report.

The vote was: George Skinner, yes; Leroy Krohmer, yes; Bill Graves, yes.  
Motion carried.

Leroy Krohmer moved, seconded by Bill Graves, to approve the Appointment of Chris Z. Jones as Receiving Officer for the District Attorney Office for the all accounts.

The vote was: George Skinner, yes; Leroy Krohmer, yes; Bill Graves, yes.  
Motion carried.

Bill Graves moved, seconded by Leroy Krohmer, to approve the Equipment Agreement between the Cleveland County Treasurer and R. K. Black, Inc., for black and white copy overage on two Kyocera Laser Copies, model KM#5035 S/N #M3011996 and S/N #M3011997 to be paid quarterly starting October 1, 2005 thru September 30, 2006. Amounts will vary each quarter as to usage at \$0.0100 per copy.

The vote was: George Skinner, yes; Leroy Krohmer, yes; Bill Graves, yes.  
Motion carried.

Leroy Krohmer moved, seconded by Bill Graves, to approve the Agreement for Licensed Software, Hardware and Services between the Cleveland County Treasurer and Manatron, Inc. for AIX Operating System Support on F50 (S/N 10F528D) existing software at the price of \$208.00 a month, support on IBM RS600 Server at \$318.00 monthly, software support on Tax Manager Support at \$1,743.00 monthly. Tax Manager License Fee at \$3,179.00 monthly, Trust Deposit Support \$426.00 monthly, Trust Deposit Mod Lic at \$641.00 monthly and Web Hosting Collect Max at \$860.00 monthly. Starting on October 1, 2005, thru September 30, 2006 and continue for an initial period of twelve months, for a total of \$88,500.00 annually.

The vote was: George Skinner, yes; Leroy Krohmer, yes; Bill Graves, yes.

Motion carried.

Bill Graves moved, seconded by Leroy Krohmer, to approve the Resolution Disposing of Equipment, Item #L218.51 Computer, Keyboard, and Mouse this item is from the Court Clerk's Office and was traded.

The vote was: George Skinner, yes; Leroy Krohmer, yes; Bill Graves, yes.

Motion carried.

Leroy Krohmer moved, seconded by Bill Graves, to approve the Resolutions Disposing of Equipment as follows:

- |    |          |                                    |
|----|----------|------------------------------------|
| a. | B610.84  | Grey 8.5 mm Video Camera           |
| b. | B610.88  | Grey 8.5 mm Video Camera           |
| c. | B610.89  | RCA Video Grey 8.5 mm Video Camera |
| d. | B610.90  | RCA Video Grey 8.5 mm Video Camera |
| e. | B610.91  | Panasonic Video Camera 16 mm       |
| f. | B610.92  | RCA Video Camera Grey 8.5 mm       |
| g. | B610.93  | RCA Video Camera Grey 8.5 mm       |
| h. | B610.94  | RCA Video Camera Grey 8.5 mm       |
| i. | B610.95  | RCA Video Camera Grey 8.5 mm       |
| j. | B610.96  | RCA Video Camera Grey 8.5 mm       |
| k. | B610.97  | RCA Video Camera Grey 8.5 mm       |
| l. | B610.98  | RCA Video Camera Grey 8.5 mm       |
| m. | B610.99  | RCA Video Camera Grey 8 mm         |
| n. | B610.100 | RCA Video Camera Grey 8.5 mm       |
| o. | B610.103 | Motorola Video Camera Lens 8.5 mm  |
| p. | B610.105 | RCA Video Camera Grey 8.5 mm       |
| q. | B610.107 | RCA Video Camera Grey 8.5 mm       |
| r. | B610.114 | Burle Video Monitor                |
| s. | B610.117 | RCA Video Monitor                  |
| t. | B610.118 | RCA Video Monitor                  |
| u. | B610.121 | Panasonic Video Monitor            |
| v. | B610.126 | RCA Video Monitor                  |
| w. | B610.132 | Samsung Color TV 13"               |

- x. B610.148 Burle Camera 1/3” ccd B & W
  - y. B610.149 Burle Camera 1/3” ccd B & W
  - z. B610.150 Burle Camera 1/3” ccd B & W
- (The above items are from the Sheriff’s Office and were junked.)

The vote was: George Skinner, yes; Leroy Krohmer, yes; Bill Graves, yes.  
Motion carried.

Bill Graves moved, seconded by Leroy Krohmer, to approve the following Blanket Purchase Orders:

- a. General Fund
  - 06-2456 – B2A Hagar Restaurant Service 750.00
  - 06-2457 – B2A Daily & Sunday Oklahoman 500.00
  - 06-2458 – B2A Hooper Printing Company 500.00
  - 06-2459 – B2A Locke Supply 500.00
  
- b. Highway Fund
  - 06-2377 – T2A Palace Auto Supply \$ 800.00
  - 06-2378 – T2A Thomas Wire Rope 2,000.00
  - 06-2379 – T2A Tractor Supply 2,500.00
  - 06-2418 – T2A FireCo of Oklahoma 1,000.00
  - 06-2422 – T2A Corr. Dept. Ind. Rev. Fund 500.00
  - 06-2438 – T2A Bruckner’s Truck Sales 2,000.00
  - 06-2439 – T2A T & W Tire 1,000.00
  - 06-2443 – T2A Bob Lowe Farm Mach 2,000.00
  - 06-2461 – T2A O’Reilly Automotive 1,000.00
  - 06-2462 – T2A Mid-Continent Truck Sales 750.00
  
- c. Health Fund
  - 06-2384 – MD2 Norman Radiology Services 2,500.00
  
- d. Fair Board Fund
  - 06-2440 – FF2 Creative Printing 500.00

The vote was: George Skinner, yes; Leroy Krohmer, yes; Bill Graves, yes.  
Motion carried.

Leroy Krohmer moved, seconded by Bill Graves, to approve Certificate of Requesting Officers on Blanket Purchase Order Numbers:

- 06-0347 – SM2
- 06-0403 – B2A
- 06-0411 – B2A
- 06-0416 – B2A
- 06-0045 – T2A
- 06-0070 – T2A
- 06-0193 – T2A
- 06-0195 – T2A

06-0438 – B2A	06-0230 – T2A
06-1292 – B2A	
	06-0279 – FF2
06-1622 – CFB2	06-0286 – FF2
	06-1159 – FF2

The vote was: George Skinner, yes; Leroy Krohmer, yes; Bill Graves, yes.  
Motion carried.

Bill Graves moved, seconded by Leroy Krohmer, to approve Purchase Orders for Payment of Personal Services, Travel, Maintenance & Operation, and Capital Outlay from:

<u>FY05/06</u>	
a. General Fund	\$ 1,039,933.68
b. Highway Fund	228,093.22
c. Health Fund	26,742.42
d. Sheriff's Service Fee	11,645.94
e. Sheriff's Commissary Fund	1,635.70
f. Sheriff's Jail Fund	4,036.25
g. Sheriff's Revolving Fund	8,457.41
h. Sheriff's Triad Donation Fund	40.19
i. Treasurer's Certification Fee Fund	6,296.86
j. Assessor's Revolving Fund	71.44
k. Fair Board Fund	469.67

The vote was: George Skinner, yes; Leroy Krohmer, yes; Bill Graves, yes.  
Motion carried.

(For a complete listing of warrants and original signatures, see warrant registers.)

Bill Graves stated that under new business item "2" requires some type of an action rather than no second to the motion that was made and if the room are going to be changed, the multipurpose room and Purchasing Office he thinks that would require an action on the next agenda, and it still requires an action.

Chairman Skinner, asked Mike McDanel, Assistant District Attorney, for his opinion and Mr. McDanel stated that if there was no second it would die for lack of a second and then there is no requirement for a vote.

Chairman Skinner stated it would be on the agenda next week to change the two rooms.

There being no further business to come before the Board, Leroy Krohmer moved that the meeting be adjourned. Bill Graves seconded the motion.

The vote was: George Skinner, yes; Leroy Krohmer, yes; Bill Graves, yes.  
Motion carried.